
CONTRA COSTA COLLEGE | ASSOCIATED STUDENT UNION (ASUCCC)



2600 Mission Bell Drive, SAB 101, San Pablo, CA. 94806
www.contracosta.edu/asu

STUDENT SENATE | REGULAR MEETING MINUTES | OCTOBER 11, 2023

Meeting Location: 2600 Mission Bell Dr. (SAB 107) San Pablo, CA. 94806

4:10 P.M. – 5:40 P.M.

Zoom Information

<https://4cd.zoom.us/j/9286267215>

Meeting ID: 928 626 7215

Agenda Materials

Board members will be attending via teleconference from the following locations

Note: While teleconference locations are listed below, if a member does not participate from a teleconference location that location may not be open to the public.

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1. ORDER OF BUSINESS

A. Call to Order 4:13

B. Roll Call | 5 Minutes

Voting Members

President Sudinma Thapa (A)	Parliamentarian <i>vacant</i>
Executive Vice President (Interim) Sheyla Gutierrez Rojas	Director of Public Relations Sara Sugimoto
Vice President of Club Affairs (Interim) Michael Lee Saavedra	Director of Shared Governance <i>vacant</i>
Secretary (Interim) Irma Huizar	Director of External Affairs <i>vacant</i>
Treasurer (Interim) Erick Arias	Activity Coordinator <i>vacant</i>

Senator(s)

Alejandra Simen
Ayman Khan (A)
Amoona Sharay

Non-Voting Members

Advisor: Angela Loera

Petitioning Senator(s): Frankie Concha (3), Andersson Esteban (A), Capolyn Le (3)

Note-Taker: Irma Huizar

Public: Stephanie Figueroa

2. APPROVAL | 5 Minutes

The ASUCCC Board will consider any amendments to the agenda and consider for approval the meeting held on **October 11, 2023**.

A. Agenda

Amendment items from Committee updates, Academic Senate Council, and Council of Chairs

- S. Sugimoto moves to approve the amendment, I. Huizar seconds. Unanimous approval, motion passes.
- I. Huizar moves to approve the agenda, E. Arias seconds. Unanimous approval, motion passes.

B. Minutes (October 4, 2023)

- M. Saavedra moves to approve the minutes, A. Simen seconds. Unanimous approval, motion passes.

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3. PUBLIC COMMENT | 10 Minutes

California Government Code Section 54954.3 Members of the public will be given an opportunity to comment. This section of the meeting cannot surpass 10 minutes. Individuals will each receive two minutes per comment.

- Stephanie Figueroa program coordinator for The Undocumented Student Program came to ASU to ask for help to promote the Campus Wide Book Read of *The Some of Us* by Heather McGee.

4. INTRODUCTION OF PETITIONING SENATORS & REPRESENTATIVES *(Optional)*

A. Capolyn Le and Frankie Concha

- S. Sugimoto moves to promote Capolyn Le as an ASU Senator, I. Huizar seconds.
- M. Saavedra moves to promote Frankie Concha as an ASU Senator, A. Simen seconds.

Unanimous approval, motion passed.

5. NEW BUSINESS | 45 Minutes

A. Undocumented Student Resource Fair (Stephanie Figueroa Undocumented Student Program Coordinator) | 30 minutes

- Introduced us to Heather McGee, an expert in economic and social policy, the author of the "The Some of Us." She is the former president of the inequality focusing demos and chair of the board of Color of Change, the nation's largest online resource social justice organization. McGee's book examines the damaging effects of racism on people of color and white people, offering hope and real estate solutions for prosperity.
- The racial Social Justice Coalition was created to advise the President due to past misunderstandings with past presidents and to avoid situations related to race and equity on campus. The state of California hosts an undocumented student Action Week every third week of October, and this year, from October 16-19, the event will be held. The campus resource fair will feature campus apartments, legal consultation services, immigration institute, and a nonprofit organization that helps with immigrant rights.
- They are currently facing dilemma in student involvement and classified voices, especially on campus. To engage students and faculty, they propose creating three interactive posters: one focusing on discussion questions, asking students or faculty questions about why they should read the book, and another featuring visual imagery related to the book. This will help the coalition understand what students and faculty are interested in reading and how to address issues such as racism and equity.
- During Undocumented Student Action Week, they plan to have campus departments and external organizations table, like a previous fair for Hispanic Heritage Month. They propose an interactive idea involving QR codes to request a copy of the book, "The Sum of Us" by Heather McGee, and go directly to the podcast. They aim to generate interest and participation in the campus-wide read of the book during the spring semester through this and other activities, including a book club and three interactive posters. The third poster will provide quotes from the first three chapters of the book. They request feedback on the posters and suggest placing one near the food table to increase engagement. ASU offers poster boards to use for the interactive

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poster idea. They ask for one student to manage each station and answer questions, and hand out stickers as proof of interaction. The fair is on Wednesday, October 18th from 10:00am to 1:00pm. The speaker proposes bringing a mechanical bull and requests budget approval for this item at an upcoming meeting.

- Instead of ASU tabling at this event A. Sharay, F. Concha, M. Saavedra and S. Sugimoto will be volunteering.

- **An executive board meeting will be held on Monday to discuss budget approval of \$450 for a mechanical bull for three hours.**

B. Presentation Measure for Fitness Center (Ayman Khan) | 10 minutes

C. Merch Committee Sticker (Sara Sugimoto) | 5 minutes

- During the Merch Committee meeting, projects that are currently being worked on were discussed. Presented drafts for new stickers and quotes for merch that fit into this semester's theme of "*strength, growth, and diversity*".
- Another project in progress is collaborating with the Wellness Center to create tote bags.
- Presented three options for quotes to feature on the merch and asked for feedback from the ASU team. **The board voted and decided on the second quote "No voice is too soft when that voice speaks for others"- Janna Cachola.**
- We reviewed four sticker designs that are still in the draft phase and looked at the new discount stickers.

6. OLD BUSINESS | 30 Minutes

A. CCCSAA 2023 Student Leadership Conference Transportation Discussion | 5 minutes

- Addressed those who signed up to attend the upcoming student leadership conference. Requested feedback about transportation, specifically regarding the budget. Attendees were given two options: to meet in Birmingham or rent a larger vehicle. The group was asked to consider their budget and what expenses they would be willing to spend.
- We discussed renting a van or a bigger car and having everyone meet up at one location, with Angela volunteering to drive. Another proposal was that anyone who wants to drive we would reimburse for mileage, parking, and gas.
- Agreed on a budget for transportation during the three-day trip. We concluded that, spending at least \$600 for transportation for six people.
- Finally, we agreed to come to a collective decision on how we want to travel to the conference. We will finalize our decision next week, taking into account all necessary factors. Angela will be emailing more information regarding this topic.

B. ICC Club Rush Update (Michael Saavedra) | 5 minutes

- The date for Club Rush was finalized it will be taking place after the Undocumented Student Resource Fair on October 19th from 12:30pm-2:30pm at the Quad. The ASU board should

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consider having different periods to hand out flyers, recommend having a big flyer, and putting them out at the resource fair. Presented two flyers, the first flyer with more information to hand out and post around campus. The second is to post on social media. Feedback was given and flyers were finalized.

C. ASU Tabling for Club Rush | 10 minutes

- Send out form for everyone on their availability. Will send out form for everyone on availability for club rush. S. Gutierrez will be sending out a form regarding club rush availability. We would like to focus on recruiting CCC college students and have more diversity on our college board. To have more diversity we can get in contact with BSU and Puente to hand out flyers. During the STAC meeting the DVC president was hoping we could take into consideration of having a rant/suggestion box. M. Saavedra suggested a physical box and **an online form that can be accessed through a QR code which M. Saavedra will be working on.**

a. Club Rush Presentation of Ideas (S. Sugimoto, F. Concha, A. Khan) | 10 minutes

- S. Sugimoto made and presented three flyers, ASU gave feedback and comments and how to go forward with these flyers. We suggest that the simpler flyer be printed to hand out, one to post permanently and one to be bigger. It was also suggested to have a generic to have during all seasons that signifies ASU, which S. Sugimoto can work on. The board was in favor of the second flyer.

D. New Senator Activity Requirement | 2 minutes

- M. Saavedra will be getting in contact with Angela and the executive board regarding tabling on a Monday, after the tabling we will be given an update and feedback on the tabling for future considerations and suggestions.

7. Associated Students Union Goals | 5 Minutes

- ★ Goal #1- Connecting to different leadership opportunities
- ★ Goal#2- Specify between sister colleges student government
 - Also, our own student leadership teams
- ★ Goal #3- Policy- making and advocacy

Mini Goals:

- Target college students and improve diversity
 - Promotion to BSU and Puente
- Recruitment Emails (S. Gutierrez)
- Communications Committee (S. Sugimoto & M. Saavedra)
- Promotion to MCHS and Gateway (F. Concha)
 - F. Concha is interested in creating a promotional video to present to the whole school, it was suggested to collaborate and work alongside S. Sugimoto to post these videos on the ASU Instagram and to put into action the idea of an ASU Messenger/ weekly newspaper
 - How would this idea look for the campus? It can be presented on the monitors and/or the comments support hub.

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- E. Arias pointed out that each ASU member could have different goals, recommended that the senators that do not have a role should get involved with a goal(s) to help support the executive members. Each person would fit their own goal and whoever presents an idea is responsible for putting themselves behind that idea and completing it.

8. COMMITTEE REPORTS | 5 Minutes

A. Merch Committee- No updates

B. Planning Committee

- I. Huizar updated on four standards set for 2024: mission alignment, focus on equitable outcomes, and focus on innovation and improvement. SEMP monitoring efforts, including the examination of the equity dashboard and their goal to close all equity gaps. Currently working on validation and meta-analysis of programs to ensure they are trusted and thorough in their assessments. Personally validating self-studies for 2021-2022, a program review for the bookstore and outlines their program review schedule with teams.

C. Operations Committee

- M. Saavedra met with Victoria the Vice President of Business Services, focused on trying to establish a College Facility Committee. Highlighted daylight saving how light passages or escorts will be provided during night classes, college handbook is being updated because it is outdated.

D. Student Success Committee

- S. Gutierrez gave an update on the Academic Career Pathways and the potential for having a single center for all guided pathways or separate centers. Mentioned Achieving the Dream and their focus on equitable transfer outcomes that are equity-minded, student-centered, and data-informed. They emphasize the importance of meeting student needs rather than staff needs. There is a discussion of a possible paid position requiring 2-4 hours of work per month, for a three-year period ending at the end of the year. Will be giving updates regarding this in the next meeting.

~~E. Academic Senate Council~~

F. President's Cabinet

- S. Gutierrez gave an update on behalf of S. Thapa. Yesterday, Sudinma attended the President's Cabinet and provided a report on ASU's achievements, goals, milestones, and a new initiative for non-credit students. A draft of an idea that was being worked on with Angela was shared with the President's Cabinet but could not be presented during the meeting. Informed us of the STAC meeting and a meeting with Dr. George Mills, the Dean of Students.
- During the meeting, and inquiry was made to Dr. Rogers, the College President, regarding student food insecurity and the requirement for enhanced support for basic needs. Dr. Rogers acknowledged that she had recently held a meeting with CCC's Vice President of Business and Admin Service, Victoria Menzies, who was present in the President's Cabinet meeting, during which a significant amount of money was allocated for Basic Needs.
- Finally, the individual inquired about the Athletic Director position and was informed that a new Athletic Director would be appointed shortly after the hiring process was completed.

G. Safety Committee

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- S. Sugimoto informed us of the brief meeting that discussed the time change and students taking night classes. Brought up the topic to improve the lighting from the walkway leading to the parking lot. Suggestions were made to hire police and security services 24/7.

H. Sustainability Committee- No representatives

I. Council of Chairs

9. BUDGET APPROVAL | 10 Minutes

A. Merch Committee Stickers (Sara Sugimoto) – \$500

- M. Saavedra moves to approve, C. Le seconds. Unanimous approval, motion passes.

B. Fitness Center Measure (Ayman Khan)- Tentative

10. BOARD REPORTS | 5 Minutes

A. President

- S. Gutierrez gave S. Thapa's report on three topics including the Student Trustee Advisory Meeting, meeting with the Dean of Students, and ASU communication. The Student Trustee discussed stipends for students in student government positions and advocated for their inclusion. The DVC president and the speaker advocated for this, as students sacrifice time and jobs to be here. The chancellors will investigate further steps.
- The Dean of Students met with Dr. Gorge Mills to expand his support to the ASU and work on a list of Non-Credit Students currently enrolled. He also recommended reaching out to Puente and BSU for classroom and club visits. Reminded everyone to communicate more and hold themselves accountable for starting projects or initiatives. They are in their elected positions for a reason and would appreciate more support.

B. Executive Vice President

- Created a student discount flyer and is looking to get in contact with S. Sugimoto for any edits of input. Will be sending out form regarding availability for Club Rush tabling. The external affairs committee will be meeting next week to discuss potential business for the discount stickers.

C. VP of Club Affairs

- Shared excitement regarding Club Rush (10/19) and hopes that ASU members will be there and join clubs. Flyers for Club Rush and now fixed and finalized.

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D. **Treasurer-** No report

E. **Secretary-** No report

F. **Dir. of Public Relations**

- Working on official ASU individual and personal pictures session (10/16-20), will be sending out a survey regarding the time and day that works the best. Also asked if whoever is tabling for club rush could record during the 20-minute mini-mic session.

G. **Senator(s)**

- A. Simen gave an update on the creation of the Art Club and is currently working on funding a tabling to attract more members, looking for two members to participate in this tabling. The Art Club meets every Friday from 1:00pm- 4:00pm upstairs in SAB 211.

H. **Advisor**

- Gave update on the ASU tabling event this Saturday (10/14) at the Spirit and Soul Festival from 11:00am- 4:00pm, is looking for any ASU members interested in joining, can attend from any time.
- Tomorrow (10/12) is the Black Excellency Poetry Event at 12:00pm in the Amphitheatre, if you are able to feel free to join.
- Will be out of office on Monday (10/16), will be joining the executive board meeting through zoom, details about this meeting will be emailed.
- The Art Series was postponed to Tuesday October 17, 2023.

11. FUTURE AGENDA ITEMS | 2 Minutes

ASUCCC will consider any requests for future agenda items.

- Communication Tool Suggestions
- Student Success Updates
- Tabling for new senator activity updates
- ASU Team Building Activities/Retreat

12. ADJOURNMENT

Adjourn- 5:50PM

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Next Meeting.....October 18, 2023
